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|  | **District Assessment System Design Toolkit**  *Workshop #1* |
| *Workshop Agenda* |

**Developed By**

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| --- | --- | --- |
| **Joseph Martineau** | Senior Associate |  |
| **Kathy Dewsbury-White**  **Ed Roeber** | President & Chief Executive Officer  Assessment Director |  |
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# < District Name >

## Assessment System Design Project — Workshop #1 Agenda

## < date and location >

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| **TIME** | **SESSION TOPIC** |
| **9:00 AM** | **Welcome and Introductions** |
| **9:20 AM** | **Project Vision and Charge**  Review the vision and charge for this project introduced in the advance reading orienting participants to the project. |
| **9:30 AM** | **Orientation to the Project**  Review the purpose of the workshop, challenges to be expected, and proposed group norms. |
| **9:45 AM** | **Vocabulary of Assessment**  Brief review with opportunities for clarification, questions, and concerns. |
| **10:15 AM** | **Break** |
| **10:30 AM** | **Small Group Activity to Engage with the Vocabulary of Assessment** |
| **11:00 AM** | **Purposes of Assessment**  Reviewing purposes and identifying examples of each purpose. |
| **12:00 PM** | **Lunch** |
| **1:00 PM** | **Small Group Activity to Engage with the Purposes of Assessment** |
| **1:30 PM** | **Introduction to District Assessment Audit**  Introduction to the district assessment Audit Worksheet in the Project Workbook. |
| **1:45 PM** | **Break** |
| **2:00 PM** | **Begin the District Assessment Audit**  Getting a head start on completing the district assessment audit. |
| **2:30 PM** | **Planning for the Rest of the District Assessment Audit**  Develop a plan to complete the district assessment audit. |
| **2:45 PM** | **Feedback for the Leadership Team**  Reflect on the work of workshop #1 |
| **3:55 PM** | **Looking Forward to Workshops #2 and #3** |
| **4:00 PM** | **Adjourn** |

### Schedule of Upcoming Events

* Workshop #2 < date, time, and location >
* Workshop #3 < date, time, and location >